



**REPLACEMENT OF LOST, STOLEN, MISPLACED OR DAMAGED  
CERTIFICATE OF RECOGNITION OF CARIBBEAN COMMUNITY  
SKILLS QUALIFICATION**

**Please read all instructions before submitting the application. INCOMPLETE APPLICATIONS  
WILL NOT BE ACCEPTED.**

**PLEASE FILL OUT THE FORM IN BLOCK LETTERS.**

**WARNING TO ALL APPLICANTS:**

**Any such person who makes a written or oral statement knowingly to be false or misleading is  
guilty of an offence and is liable to a fine or imprisonment.**

**Full Name:** Mr./Mrs./Miss.....

**Current Address:**.....

.....

**Contact No. (local):**..... **Email:**.....

**Skills Certificate No.:**..... **Date of Issue:**.....

**Date the certificate was lost, stolen, misplaced or damaged:**.....

**Action taken:**.....

I, the undersigned, hereby declare that the information given in this application is true to the best of my  
knowledge and belief.

**Signature:**..... **Date:**.....

**Receiving Officer:**..... **Date:**.....

**PLEASE READ ALL INSTRUCTIONS BEFORE SUBMITTING THE APPLICATION.**

**Requirements:**

1. Completed form
2. Police Report of the lost, stolen or misplaced certificate (original or notarized)
3. Original affidavit attesting to the lost, stolen, misplaced or damaged certificate
4. Receipt of Payment of Processing Fee (EC\$350.00 - payable at the Inland Revenue Department in St. Kitts). **Please note that cash will not be accepted at the Ministry of International Trade**

**NOTE: Only Certificates issued by St. Kitts and Nevis will be reissued.**